



Iowa Head Start Association
Executive Director

The Iowa Head Start Association is seeking a strong candidate to serve as the Executive Director to support the Iowa Head Start Association.

A part-time professional level position with the potential to grow to full-time is currently available. Occasional evenings and Saturdays and travel are required. This position is a remote position but will require attendance at meetings and/or training sessions. Position is a contracted position.

- 25 hour position with potential to grow to a full-time position
- Potential of benefits as position grows to full-time
- Salary range based on experience and qualifications: \$25,000-\$30,000.00

Position represents a statewide leadership role while providing administrative oversight and management of the day to day operation of the Association. Additionally, the position will work closely with the Association Board, membership and local, state and federal partners.

Required: Bachelor degree related to position required. This may include, but is not limited to, early childhood education, non-profit management, human services, organizational leadership and management, or other related field. Previous Head Start and/or early childhood education experience is preferred, but not required.

To Apply:

Email professional letter of interest and resume to IHSA@iowaaeyc.org . Letter of interest should address one or more of the following:

- (1) What skills from your current professional position would help you to be successful in this role?
- (2) What piece of this role seems most attractive to you and why?
- (3) How do you see this position and Iowa Head Start Association aligning with your strengths, passion, and long-term career goals?

***Applications that do not include BOTH a resume and a letter of interest addressing the questions will not be reviewed.* A background check will be completed upon employment.**

Applications will be accepted until end of business day on 1/30/23. Interviews will tentatively be held immediately following review of applications with the position to start tentatively 3/1/23.

For more information about Iowa Head Start Association go to iowaheadstart.com